

Security Information

29 May 1952

CONFIDENTIAL

MEMORANDUM

FOR : Deputy Director of Training (General)

FROM : Chief, Plans and Policy Staff

SUBJECT : Weekly Activities Report -- Period 23 - 29 May 1952

I. Completed Projects

1. Project 51-26, [REDACTED] Attended 25X1A  
meeting with AD/IC and representatives of OGI, OSI, OCD, TSS, OO and ORR on this project. It was agreed that the briefing responsibility should be placed in the Office of Training, Chief, Orientation and Briefing Division. Details of the briefing will be worked out by him. The AD/IC is writing a memorandum covering the sense of the meeting.
2. Project 52-3, Office of Training Section of CIA History. The revised draft of the CIA History completed and given to the Deputy Director of Training (General) for review by him and the Director of Training. *I have. Gee*
3. Project 52-26, O/TR(G) History. Figures compiled and entered on new forms designed for the purpose of showing new entries and cumulative totals (by months) of personnel entered in the various training courses and programs of TR(G) from January 1951 to date. These figures will be kept current by means of weekly and monthly reports from the divisions of O/TR(G) and the Registrar. *These will be useful no matter who ultimately will "keep" our history. Gee*

II. Projects in Process

- ~~1. Project 51-3, Summer Seminar on the Near East. Project out of suspense but inactive.~~

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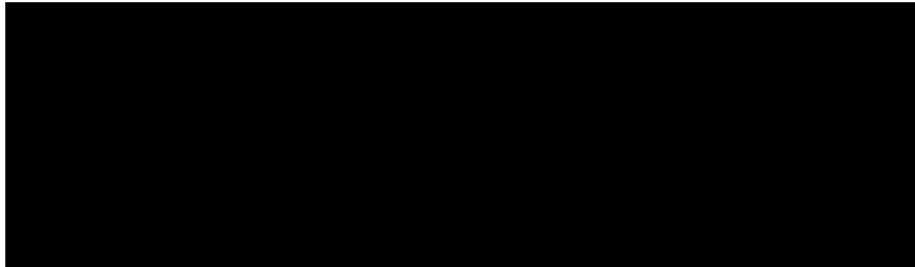
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- 2 X. Project 52-4, A Bill for Training Federal Civilian Officers and Employees. Project out of suspense but inactive.
- 3 X. Project 52-5, CIA Employee Improvement. Project out of suspense but inactive.
- 4 X. Project 52-8, National Security Presentations. Project out of suspense but inactive.
- 6 X. Project 52-13, Office of Training Register. Drafted proposed procedures for the registration of CIA personnel for Department of Defense Schools and Colleges. Forwarded copies of the draft to  for comment and coordination.
- 6 X. Project 52-18, Staff Study on Training for New Personnel. Draft of proposed regulation in preparation. Meeting set up for Monday, June 2.
- 7 X. Project 52-22, Chinese Language Project. A meeting to discuss an OTR proposal to develop new texts and training materials for training personnel to read Chinese newspapers and periodicals was conducted on 28 May. Representatives from OSO, OPC, OO, ORR, OCI, OCD, TSS and OTR were present. Responses to the proposal ranged from enthusiastic agreement to definite opposition. It was decided to draft a memo outlining the proposal and expressing the opinions of the various offices as to the need and validity of the project and to submit it to the Project Review Committee.
- 8 X. Project 52-24, Personnel Board for TR(G). Memorandum in preparation for DD/TR.
- 9 X. Project 52-25, Outstanding Language Students. Collecting data and preparing memorandum for the Offices concerned regarding further training for students of outstanding ability and performance in the Russian language.

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- 10 Project 52-27, Official Correspondence. Awaiting reply from [REDACTED]

III. Newly Assigned Projects

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1. Project 52-29, O/TR Reorganization. Four alternative plans for the reorganization of O/TR have been formulated. They have been coordinated with [REDACTED] and are ready to be presented to the Director of Training for consideration and decision.

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IV. Projects in Suspense

1. Project 51-6, Survey of Non O/TR Training Activities.  
2. Project 51-7, Administrative Training Program.  
3. Project 51-9, A National Intelligence Course.  
4. Project 51-10, Intermediate Intelligence Course.  
5. Project 51-13, Register of Training Activities.  
6. Project 51-21, Area and Language Specialists.  
7. Project 52-19, CIA Regulation [REDACTED]

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